

Regular Board Meeting Minutes Summit Public Schools Board of Directors

Thursday, September 1, 2016

12:02pm – 3:17pm

Everest Public Charter School

Conference Room

455 Fifth Avenue, Redwood City, CA 94063

Teleconference Locations:

Summit Public Schools Denali 495

Mercury Drive

Sunnyvale, CA 94085

1. Preliminary
 - a. The meeting was called to order at 12:02 pm.
 - b. Roll Call
 - i. Robert J. Oster, Chairman – present
 - ii. Steven Humphreys – present
 - iii. Robert G. O'Donnell – present
 - iv. Diane Tavenner – present
 - v. Andrew Thompson – present
 - vi. Blake Warner – present
 - vii. Meg Whitman – absent
 - viii. Diego Arambula – present
 - ix. Kristen McCaw – present
 - x. Isabelle Parker – present
 - xi. Andrew Goldin – present
 - xii. Lizzie Choi – present
 - xiii. Mira Browne – present
 - c. Approval of agenda
 - i. Robert Oster moved to approve the agenda. Robert O'Donnell seconded the motion.
 - ii. The motion carried unanimously.
 - d. Approval of SPS Board Meeting Minutes from June 9th, 2016.
 - i. Robert Oster moved to approve the agenda. Robert O'Donnell seconded the motion.
2. Communications
 - a. Oral Communications
 - i. Non-agenda items: no individual presentation shall be for more than three (3)

minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- ii. Frank Throckmorton attended. He is a parent of a sixth grader at Summit Denali. Mr. Throckmorton commented on the success of the Denali study trip.

Closed Session: convened at 12:05 pm

3. Closed Session
 - a. Personnel, pursuant to § 54956.7
 - b. Existing Litigation, pursuant to § 54956.9(a): People of the State of California and the City of Sunnyvale vs. Summit Public Schools
 - c. Real property negotiation pursuant to § 54956.8

Reconvene to Open Session: The meeting was reconvened to Open Session at 12:54 pm.

4. Public Report on Action Taken in Closed Session

The Board discussed personnel, pursuant to § 54956.7. No action was taken.

The Board discussed the update on Existing Litigation, pursuant to § 54956.9(a): People of the State of California and the City of Sunnyvale vs. Summit Public Schools. No action was taken.

The Board discussed real property negotiation pursuant to § 54956.8. No action was taken.

5. Chief of Schools Update

Andrew Goldin, the Chief of Schools, provided an overview of prior year academic performance. No action was taken.

6. Finance Report

Isabelle Parker, Chief Financial Officer, provided an update on 2016 - 2017 operating budgets for all school sites. No action was taken.

7. Consent Agenda

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by

a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The CEO recommends approval of all consent agenda items.

- Approval of Study Trips

- Approval of SELPA Addition for San Mateo County
- CCCOE Adopted Budget Report Submission for K2 Resolution
- K2 CCCOE Unaudited Actuals

Robert Oster motioned to approve the consent agenda. Robert O'Donnell seconded. The motion carried unanimously.

8. CEO Update

Diane Tavenner, Summit Public Schools Chief Executive Officer, provided an update on Summit Public Schools. No action was taken.

9. Board Composition and Maintenance
 - a. Committees and Meeting dates
 - b. Appointment of Washington Board members

The Board reviewed committee appointments and meeting dates. Blake Warner motioned to approve a school board committee, governance committee, ad hoc audit committee and Summit Public Schools Washington Board to maintain a separate meeting calendar. Robert Oster seconded. The motion carried unanimously.

The Board discussed appointing new members to the Summit Public Schools Washington board. Blake Warner motioned to approve the appointment of Deanna Sands, Stefan Weitz, Shirline Wilson, Kathi Littmann, Amy Liu, and Omar Vasquez. Robert Oster seconded. The motion carried unanimously.

10. Basecamp Update

Lizie Choi, Chief Basecamp Officer, provided an update on 2016 Basecamp work. No action was taken.

11. Community Engagement Update

Mira Browne, Chief External Officer, provided an update on engagement and advocacy. No action was taken.

12. Finance Update

- a. Report on 15-16 unaudited financials
- b. 16 - 17 July Year to Date
- c. Fiscal Policies

Isabelle Parker, Chief Financial Officer, provided an overview of the 15-16 unaudited financials, 16-17 year to date spending, and Summit Public Schools fiscal policies. No action was taken.

13. Robert Oster motioned to adjourn the meeting. Steven Humphreys seconded. The motion carried unanimously. The meeting adjourned at 3:17 pm