

# Regular Board Meeting Minutes

## Summit Public Schools Board of Directors

**November 10, 2016 2:37pm - 4:33pm**

*Summit Home Office  
900 Island Drive  
Suite 203  
Redwood City, CA 94065*

**Teleconference Location(s):**  
Summit Public Schools Denali 495  
Mercury Drive  
Sunnyvale, CA 94085

1. Preliminary
  - a. The meeting was called to order at 2:37 pm.
  - b. Roll Call
    - i. Robert J. Oster, Chairman - present
    - ii. Steven Humphreys - absent
    - iii. Robert G. O'Donnell - present
    - iv. Diane Tavenner - present
    - v. Andrew Thompson - present
    - vi. Blake Warner - present
    - vii. Meg Whitman - absent
    - viii. Diego Arambula - present
  - c. Approval of agenda
    - i. Robert Oster moved to approve the agenda. Robert O'Donnell seconded the motion.
    - ii. The motion carried unanimously.
  - d. Approval of Summit Public Schools Board Meeting Minutes from September 1, 2016.
    - i. Robert Oster moved to approve the minutes. Robert O'Donnell seconded the motion.
    - ii. The motion carried unanimously.
2. Communications
  - a. Oral Communications
    - i. Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no

action can be taken. However, the Board may give direction to staff following a presentation.

- ii. No members of the public were present.

Closed Session: convened at 2:38pm

3. Closed Session
  - a. Chief Executive Officer Update pursuant to personnel §54956.7
  - b. Student Discipline

Reconvene to Open Session: The meeting was reconvened to Open Session at 3:23pm.

4. Public Report on Action Taken in Closed Session

The Board discussed personnel, pursuant to §54956.7. No action was taken.

The Board reviewed student discipline. Expulsion of four high school students were approved. Student names will be noted in the permanent minute record.

5. Consent Agenda

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chief Executive Officer recommends approval of all consent agenda items.

- Education Protection Account approval
- Approval of CSFIG Grant

Robert Oster motioned to approve consent. Robert O'Donnell seconded. The motion carried unanimously.

6. Items Scheduled for Discussion:

Proposed Bylaws and Articles of Incorporation Update

Chief Executive Office, Diane Tavenner, provided an overview of the proposed updates to the Summit Public Schools California Bylaws, Articles of Incorporation, and committee resolutions.

Robert Oster motioned to approve the updated Bylaws and Articles of Incorporation. Andrew Thompson seconded. The motion carried unanimously.

Robert Oster motioned to approve the committee resolutions. Andrew Thompson seconded. The motion carried unanimously.

Items Scheduled for Discussion:

7. Items Scheduled for Discussion:

Community High School Foundation

Chief Financial and Operations Officer, Isabelle Parker, provided an overview of the proposed Bylaws and Articles of Incorporation for the Community High School Foundation.

Diego Arambula motioned to approve the Community High School Foundation as a supporting organization of Summit Public Schools. Robert Oster seconded. The motion carried unanimously.

Diego Arambula motioned to approve the proposed Community High School Foundation Bylaws and Articles of Incorporation. Robert Oster seconded. The motion carried unanimously.

Diego Arambula motioned to approve the appointment of Robyn Reiss and Olga Pulido-Crowe as Board members of the Community High School Foundation. Robert Oster seconded. The motion carried unanimously.

8. Items Scheduled for Discussion:

Revised Summit Public Schools Budget

Chief Financial and Operations Officer, Isabelle Parker, discussed the Revised Summit Public Schools budget with the Board.

Robert Oster motioned to approve the revised budget. Diego Arambula seconded. The motion carried unanimously.

9. Items Scheduled for Discussion

September 2016 Financials

Chief Financial and Operations Officer, Isabelle Parker, discussed the September 2016 financials with the Board.

Robert O'Donnell motioned to table discussion until the December 8th Board meeting. Robert Oster seconded. The motion carried unanimously.

10. Item Scheduled for Discussion

Theory of Action/Measures and Metrics Overview

Chief Academic Officer, Adam Carter, provided an overview of the Theory of Action and Measures and Metrics. No action was taken.

11. Robert Oster motioned to adjourn the meeting. Robert O'Donnell seconded. The motion carried unanimously. The meeting adjourned at 4:33pm.